

Onondaga County Public Library Annual Report for Library Systems - 2017 (Public Library Systems 2017)

State Notes Local Notes

1. General System Information

- 1.17 URL of the system's complete Plan of Service **State Note:** Pre-filled link was not for the full Plan of Service.
- 1.26 Last Name of System Director **State Note:** Susan Mitchell resigned in 2017; new Executive Director is Janet Park.

2. Personnel Information

No Notes

3. System Membership, Outlets and Governance

No Notes

4. Public Library System Transactions and Collections

- 4.7 Successful Retrieval of Electronic Information **State Note:** Reported on the member library reports
- 4.14 All Other Print Materials Holdings **State Note:** We weeded this collection heavily during the renovation.
- 4.26 Other Non-Electronic Materials **State Note:** Automation created a different query based on the state instructions for this question. We were counting the wrong items in previous years.

5. System Services

- 5.4 How many member libraries fully participate in **State Note:** We have 19 member libraries but NOPL has 2 branches.

- the ILS?
- b. ILS software permits patron-initiated ILL **State Note:** Polaris allows for patron initiated ILL but we were not able to get it to work for currently how we do ILL.
- 5.24 Annual number of visits to the system's web site **State Note:** The 2017 number of visits appears to be a decrease from 2016, but it is actually much more aligned with the 2015 number. The 2016 number is markedly higher than either 2015 or 2017. This is due to a change in the statistic code placement, which caused the count to be inflated by including the loading of our homepage each time a browser was opened on all internal library computers. Following a redesigned website launch, the numbers went back down in 2017 due to a correction made in the method of website statistic collection.
- g. Other (specify using the State note) **State Note:** Empire Library Delivery service through Central New York Library Resources Council for ILL materials statewide.

6. Operating Funds Receipts

- 6.21 Local Services Support Aid **Local Note:** Under community service in grants budget

7. Operating Fund Disbursements

- 7.36 Total Operation & Maintenance of Bookmobiles and Other Vehicles **Local Note:** WEP
- 7.43 Fees for Consultants and Professionals - Please include a State Note with the consultants' or **State Note:** Ellen Bach - legal services Zoo to You - program The MOST - Program Doug Rougeaux Bubble program Van wraps and logos - design and installation Overdrive maintenance Computer consulting Syracuse Police security

vendors' names and a brief description of the service(s) provided.

services Denog Security Services
Catholic Charities Neighborhood
Services Workers Materials
Recovery/Collection Agency services
ECK Snowplowing services

7.44 Membership Dues -
Please include a State
Note listing Professional
Organization
Memberships for which
dues are being paid.

State Note: NYLA PULISDO CLRC

Repeating Group 1

1. Name of bank or financial
institution

State Note: The system does not have a separate
bank account. It is all held by the
county.

8. Capital Fund Receipts

8.9 CASH BALANCE –
Beginning of Current
Fiscal Reporting Year:
Public Library Systems –
January 1, 2017. (Same
as closing cash balance
at the end of previous
fiscal reporting year:
Public Library Systems –
December 31, 2016.)

State Note: Should be \$1,866,606 but can't
change since it is an automated
answer.

9. Capital Fund Disbursements

No Notes

12. Projected Annual Budget For Library Systems

No Notes

13. State Formula Aid Disbursements

Repeating Group 2

1. Expenditure Category

State Note: Contractual cost for vendors

14. Summary of Library System Accomplishments

No Notes

15. Current system URL's

No Notes

16. Assurance and Contact Information

16.4 The Library System operated under its approved Plan of Service in accordance with the provisions of Education Law and the Regulations of the Commissioner, and assures that this "Annual Report" was reviewed and accepted by the System Board/Council on (date – mm/dd/yyyy)

State Note:

The OCPL Board of Trustees approved the submission of the 2017 State Annual Reports for OCPL and the OCPL System at its regular Board meeting on 3/28/18 via Resolution 18-10. jp

Suggested Improvements

No Notes